

The Great American Bistro Position Description

Busser

REPORT TO: Assistant Manager	EXEMPT: <u>Non-Exempt</u>
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SUMMARY

A busser serves patrons by setting tables; placing and replacing silverware; keeping beverage glasses full; adhering to sanitation and safety policies; clearing and cleaning tables, chairs, and environment.

DUTIES AND RESPONSIBILITIES

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work with restaurant staff to create a positive dining experience for guests.
- Greet customers and answers questions.
- Alert servers when tables are in need of attention.
- Clean tables and remove dishes after the party leaves.
- Carry loads of soiled dishes to the dishwasher to be cleaned.
- Ensure availability of clean dishes, flatware, glasses, straws, napkins, and other dining materials.
- Wash dishes, when necessary.
- Practicing all general safety and sanitation standards.
- Recycling products, where possible.
- Be able to remain focused and on-task during busy hours.

QUALIFICATIONS

- Previous restaurant experience preferred, but not necessary.
- Excellent customer service and communication skills.
- Eye for details.
- Availability to work evenings and weekends, including holidays.
- Must be eligible to work in the United States.
- Must agree to background check.

WORKING CONDITIONS

This position operates in a restaurant setting. The noise level in the work environment can be loud. The employee may be exposed to hazards including, but are not limited to, cuts, slipping, tripping, falls and burns. Frequent hand washing is required.

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

This position requires the employee to lift up to 50 lbs. Prolonged standing and walking is required. The position requires manual dexterity; auditory and visual skills; and the ability to follow written and oral instructions and procedures.

DIRECT REPORTS

This position has no supervisory responsibilities.

HR Authorization Signature:

Manager Authorization Signature:

DISCLAIMER

The disclaimer indicates that The Great American Bistro job descriptions do not typically include every duty or responsibility that a person in the role may be asked to perform. In addition, a statement is included regarding nonessential functions of the job, such as “May be required to perform other related duties as assigned.”